

Bray Park State High School P & C General Meeting Minutes – 18 May 2026

P&C General Meeting Minutes		
Date: 18/5/26	Start Time: 4:37pm	Meeting Location: Bray Park State High School
Open and welcome by the Chair	Bobbi-Jo Ives	
Apologies	Silvia Furcak	
Business arising from the previous minutes	Insurance Certificate has been sorted and forwarded to Stephanie	
Minutes Moved	Moved: Bobbi-Jo Ives Seconded: Peter Turner Previous Minutes accepted	
Correspondence received since the previous general meeting presented by Nicole Trafford Inward (as listed) Outward (as listed)	<p>Inward:</p> <p>9 Dec 2025 From: Vital Business Re: Fee Increase Letter</p> <p>25 March 2026 From: Alinta Apparel Re: Update regarding Freight Rates and Fuel Surcharges (effective April 13)</p> <p>21 April 2026 From: P&C Qld Re: New legislative provision to safeguard Parents & Citizens' Associations and updated P&C model constitution</p> <ul style="list-style-type: none"> - 15.1.8 A person is disqualified from becoming or continuing as a member a P&C Association's executive committee and subcommittees if they have an active conviction for an indictable offence. - Allowance of electronic membership forms: 14.3.1 A person must apply for membership of the Association by personally completing and submitting an application for membership to the Association by post, email or other digital means in the form of the example at Schedule 3. - Provision for P&Cs to donate funds to other schools impacted by adverse events: 23.7.2 The Association may resolve to provide donations in the form of financial assistance, support services or other resources to assist another state P&C Association or state school impacted by an adverse event such as a natural disaster <p>27 April 2026 From: Stephanie Ross Re: Adoption of Revised P&C Model Constitution</p> <p>1 May 2026 From: Alinta Apparel Re: Contract Extension</p> <p>Outward:</p> <p>22 April 2026 To: Sonia Zhu Re: Vicky's Contract</p>	

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	<p>Ongoing: Jeremy Howe (HR Support) and P&C Executive Committee – Tuckshop operation Sonia Zhu (Vital Business) and P&C Executive Committee – Staffing contracts</p>
Business arising from the correspondence	
Correspondence Moved	<p>Moved: Nicole Trafford Seconded: Bobbi-Jo Ives</p>
Treasurer's Report	
Treasurer's report and financial statement, and any business arising from these. Presented by Kara Pook	<p>TREASURER'S REPORT (18/5/2026)</p> <p>As at 30th April 2026:</p> <p>Our CBA Account was \$ 133,129</p> <p>Total income was \$40,940</p> <p>Cost of sales was \$32,290</p> <p>Operating expenses were \$3,482</p> <p>Total donations and sponsorships was \$0</p> <p>Thus, net earnings was \$5,168</p> <p>I table the month's main CBA statement and its reconciliation, as well as the balance sheet and profit and loss reports.</p> <p>I move that all bills and wages be paid, and that my report be accepted.</p>
Report Moved	<p>Moved: Kara Pook Seconded: Peter Turner Treasurer's report is accepted</p>
Principal's Report	
Principal's Report presented by Peter Turner	
Report Moved	<p>Moved: Peter Turner Seconded: Bobbi-Jo Ives</p>
Other Reports	
DP Report by ...	Nil
HoD Report by ...	Nil
Councillor Report	<ul style="list-style-type: none"> • Carpark lines completed and well received
Chaplaincy Report by ??	Nil
Student Council Report by ??	Nil

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Tuckshop Report by	<ul style="list-style-type: none"> - Lots of phone calls and requests at Open Day wanting online ordering - Positive response to PTI morning day - Open Day successful, numbers down slightly
Reports Moved	<p>Moved: Nicole Trafford Seconded: Kara Pook</p> <p>All reports Accepted</p>
Motions on Notice	
To adopt Flexi-school process for tuckshop pre-ordering	<p>Moved: Bobbi-Jo Ives Seconded: Nicole Trafford</p>
General Business	
School Caps	<ul style="list-style-type: none"> - Proposal to introduce in addition to bucket cap - Student interest - Other schools have them so can make compliant Sun Safe policy - Expect higher compliance
Flexi-schools	<ul style="list-style-type: none"> - Bobbi-Jo met with Flexi-schools - 1.3% increase on pricing + 30c fee charged to parent/consumer on each purchase - Provide point-of-sale system - Lifetime of free labels with printing machine - Should improve flow of lines
P&C Day	<ul style="list-style-type: none"> - Thanks from school in celebration of P&C Day 15th May 2026
Membership Applications	<p>Jim Moloney Katherine Degenhardt</p>
Date of Next Meeting	<p>16 June 2026</p>
Close	<p>5:14pm</p>

Action Items	Person Responsible